

Village of Page

P.O. Box 198
Page, NE 68766
402-338-5403

Regular Monthly Meeting – December 9, 2024

The regular monthly meeting of the Village Board of Page was held Monday, December 9, 2024, at the Village office as per notice published in the Summerland Advocate and postings at three public places within the Village of Page.

Chair Linquist called the meeting to order at 7:00 p.m. with Trustees VanEvery, Tyrrell, Campbell and Leichleiter present. Also present: Jen Cunningham, Dan Sobotka, Mrs. Dennis VanEvery & Cora Calkins. Absent member(s): None.

Chair Linquist advised all persons present, that this meeting was in compliance with the Nebraska Open Meetings Act and the Open Meeting Laws are posted at the Village Office for inspection at any time.

Minutes of Previous Meeting - After a call for discussion, Campbell made a Motion to approve the Minutes of the November 11, 2024, regular meeting minutes as presented. Motion was seconded by Tyrrell. Motion passed all Ayes.

Motion by Campbell, 2nd by Tyrrell for meeting to adjourn Sine Die to allow for induction of newly elected board members and new business. Motion passed with all present voting Aye.

At 7:05 p.m. the regular meeting of the Village of Page board of Trustees reconvened. All present were advised that this meeting would be held in compliance with the Nebraska Open Meetings Act and the Open Meeting Laws are posted at the Village Office for inspection at any time.

Meeting re-opened for new business at 7:05 p.m. and was held in compliance with the Nebraska Open Meetings Act as posted at the Village Office.

Trustees – Linquist, Sobotka, & Cunningham were issued their oaths of office and sworn to service.

Motion – Tyrrell, 2nd by Leichleiter to appoint Linquist as Chairperson. Passed all Ayes.

Motion – Linquist, 2nd Leichleiter to appoint Tyrrell as Vice Chair. Passed all Ayes.

Motion – Linquist, 2nd Tyrrell for Calkins re-appointment as Clerk/Treasurer. Passed all Ayes.

Motion – Tyrrell, 2nd Leichleiter to appoint Linquist & Cunningham to Street Committee. Passed all Ayes.

Motion – Tyrrell, 2nd Cunningham to appoint Dennis VanEvery & Sobotka to Park Committee. Passed all Ayes except Leichleiter, who abstained.

Motion – Tyrrell, 2nd Leichleiter to retain Calkins as Water Operator for 2025. Passed all Ayes.

Motion – Tyrrell, 2nd Cunningham to appoint Don Linquist, Calkins, and D. VanEvery to Water & Sewer Committee. Passed all Ayes except Leichleiter, who abstained.

Motion – Leichleiter, 2nd Tyrrell to appoint Christopher Miller (License #1091 Class A) of Miller & Associates as the consulting village street superintendent for the period of January 1, 2025 through December 31, 2025. Passed all Ayes.

Motion – Tyrrell, 2nd Leichleiter to approve Miller & Associates to act as the Village Engineers. Passed all Ayes.

Motion – Leichleiter, 2nd Cunningham to appoint Ashley Boettcher as the Village Attorney for 2025. Passed all Ayes.

Motion – Tyrrell, 2nd Leichleiter to re-appoint Kurtis Campbell as Code Enforcement Officer for 2025. Passed all Ayes.

Treasurer's Report - Calkins presented the following for approval:

General Fund

Bank statement balance 10/31/2024	\$ 63,493.05
Total income	\$ 4,948.17

Total Expenditures	\$ (5,372.52)
Bank statement balance 11/30/2024	\$ 63,068.70

Bills Due:

C & S Repair	Pickup Repair	\$ (1,338.05)	
Calkins, Cora	Wages	\$ (951.29)	
Cold Type Publishing	Publication fees	\$ (66.00)	
Cole Redi-Mix LLC	Street / Curb Repairs	\$ (905.00)	
Great Plains Comm.	office - includes DSL	\$ (135.97)	
Heartland Fire Protection	Extinguishers	\$ (158.20)	
Hwy Alloc Savings	Dec 25% Match	\$ (728.00)	
Intuit	Payroll / Accounting Software	\$ (173.00)	
IRS USA Tax	payroll liabilities	\$ (477.35)	
Linquist, Don	Wages	\$ (31.41)	
Miller & Associates	Street Superintendent Fee	\$ (600.00)	
NCPD	street lights / office	\$ (602.12)	
One Office Solution	Office Equipment	\$ (622.00)	
Rokahr Construction	Cement labor	\$ (1,500.00)	
VanEvery, Dennis	Wages	\$ (998.49)	
	Total bills due:		\$ (9,286.88)

Utility Fund

Bank statement balance 10/31/2024	\$ 166,295.60
Total Income	\$ 7,178.50
Total expenditures	\$ (7,237.01)
Bank statement balance 11/30/2024	\$ 166,237.09

Bills Due:

Calkins, Cora - Wages	Wages	\$ (257.40)	
IRS USA Tax	payroll liabilities	\$ (145.29)	
J & J Sanitation	Garbage pick-up	\$ (1,924.97)	
NCPD	Treatment plant and well house	\$ (393.98)	
NE Public Health Lab	Testing	\$ (31.00)	
VanEvery, Dennis	Wages	\$ (583.09)	
Visa	postage	\$ (49.15)	
			\$ (3,384.88)

A Motion was made by Tyrrell, 2nd by Leichleiter, to pay all bills as presented. Motion passed - all Ayes.

Public Comments – None.

Water & Utilities Report – Calkins presented information received from NMC regarding available maintenance contract and panel replacement charge. After some discussion, the matter was tabled for further research and clarification of services & pricing received.

Calkins advised that digital files have been received with data from sewer jetting done to date by Johnson Services. She will be clarifying how to interpret data correctly and updating physical maps with footages.

Village Maintenance Report – Linquist advised that she is working to lockdown timeline for Carkowski construction to be in town for water repairs and will be inquiring if they would be willing to assist with culvert repairs while their equipment is in town. She & Don are continuing to get shop cleaned out to allow better movement of equipment in and out.

Mrs. Dennis VanEvery exited the meeting at 7:55 p.m.

Maintenance advised that the tree pile will be burned as soon as it snows so that it may be done with less fire risk. Calkins advised that she had received a verbal complaint regarding mis-use of the dump site for disposal of construction waste and possible hazardous materials. This situation is being addressed and the site will be monitored more closely.

Ordinance Enforcement – Due to the need for executive session, Chair Linquist postponed discussion to end of meeting to accommodate non-board members.

UNFINISHED BUSINESS – None.

NEW BUSINESS

2025 Tobacco License(s) – Calkins presented a request for renewal of the tobacco license currently held by the Farmers Store. Motion by Tyrrell, 2nd by Cunningham to grant the renewal of a tobacco license for the calendar year of 2025 for JVEL, LLC d/b/a Farmers Store. Motion passed all voting Aye.

J & J Sanitation – 2025 Rate Increase – Calkins presented the board with correspondence received from J&J requesting a 2.4% increase in service rates. After some discussion, a motion was made by Leichleiter, 2nd by Tyrrell to accept the increase after striking the following verbiage from the proposed Exhibit A: “per water meter or household” / “and what service level is provided at each address. This will be kept updated on a monthly basis”. (Resident rates will remain unchanged for upcoming year.) Motion passed with all voting Aye except Cunningham who abstained.

Dana Cole Engagement – Audit Waiver – A copy of the proposed engagement letter – was presented for the boards’ review. Motion by Tyrrell, 2nd by Cunningham to execute as proposed. Motion passed unanimously.

Application for Exempt Status for Non-Discharging Lagoon Systems (4 year) – Calkins presented the application which provides for non-discharging lagoon systems to operate without a licensed operator if granted a waiver. She advised there is a \$100.00 application fee with no guarantee that it will be granted. The village has been granted approval for the last eight years.

After some discussion as to who would assume responsibility for ensuring standards outlined on the application are met, a Motion was made by Cunningham, 2nd by Tyrrell to apply, pay the \$100.00 fee, and appoint Sobotka as the responsible board member. Motion passed all present voting – Aye.

Resolution 03-2025 Signing of Year End Certification of City Street Superintendent 2024 – Calkins presented the following:

RESOLUTION 03-2025

**SIGNING OF THE YEAR-END CERTIFICATION OF
CITY STREET SUPERINTENDENT FORM 2024**

WHEREAS: State of Nebraska Statutes, Section 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

WHEREAS: State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

WHEREAS: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

WHEREAS: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

BE IT RESOLVED that the Village Chairperson of the Village of Page is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form(s).

ADOPTED this 9th day of **December, 2024**, at **Page**, Nebraska.

Village Board Members:

Rachel Linquist – Chairperson
Mark Tyrrell – Vice Chairperson
Daniel Sobotka – Trustee
Mary Jo Leichleiter – Trustee
Jennifer Cunningham – Trustee

Village Board Member Leichleiter Moved for the adoption of said Resolution 03-2025. Member Tyrrell Seconded the Motion.

Roll Call: 5 Yes 0 No 0 Abstained 0
Absent

Resolution adopted, signed and billed as adopted.

Attest: /s/ Cora L. Calkins, Village Clerk

Execution of Agreement for Street Superintendent Services for 2025 – Motion by Tyrrell, 2nd by Cunningham accept the Agreement for Street Superintendent Services appointing Christopher Miller (License #1091 Class A) as the consulting village street superintendent for the period of January 1, 2025 through December 31, 2025. Motion passed all Ayes.

Disposition of Brother MFC 7440N All-in-one printer – Calkins requested guidance from the board regarding disposal of the printer replaced. She reminded the board that the diffuser is believed to be going out which causes some line on every page printed to not “be set” and therefore can be smudged/erased easily. After some discussion, a Motion was made by Tyrrell, 2nd by Sobotka to dispose of the equipment by offering it to any Page resident who might be interested at no cost. Motion passed all Ayes.

OTHER / ANNOUNCEMENTS - Calkins advised that there will be a building permit pending for 103 S. 9th. The contractor picked up request for permit today and therefore it may not be voted on this evening. The project will entail adding a covered porch to the existing back patio area of that residence.

Chair Linquist then advised that the board would be returning to the matter of Ordinance Enforcement. A Motion was made by Tyrrell, 2nd by Leichleiter to enter into executive session to discuss legal action.

There being no further business, Tyrrell made a Motion to adjourn, 2nd by Leichleiter. Motion passed with all members present voting - Aye. Meeting adjourned at 8:32 p.m.

Next month’s meeting is scheduled for Monday, January 8, at 7:00 p.m.

/s/Rachel Linquist, Chairperson
/s/Cora L. Calkins, City Clerk/Treasurer